



**Annual General Meeting
Ajax Minor Hockey Association
Meeting Minutes June 17, 2019
HMS Ajax Room 7pm
Ajax Community Centre**

Call to order By Mrs. Colleen Ruber: 7:15pm

Introductions

The Board Members present:

Wayne, McNaughton Past President, Jason Bradimore Tournament Director, Jamie Butler Equipment Director, Todd Lawson Minor House League Director, Vicki Fowler Sponsorship Director, Carrie Reynolds Marketing Director, Nancy Devine Director of Volunteers, Bill Moore OMHA Director, Kim Delong Board Secretary, Colleen Ruber President,

Mr. George Meek - professional Parliamentarian - Chair of the meeting

Guest: Brenda Watson-Budai, Executive Administrator

Regrets: John Petsinis Director of Coaching, Mark Sliwowicz Director of OMHA Officials, Cindy Morkotinis Treasurer,

Meeting start: 7:15pm

Approval of Minutes of Previous AGM:

Wednesday June 19, 2018

Motion to accept the minutes of the previous AGM by Kim Delong, Secretary seconded by Kevin Devine, Carried

Mr. Meek provided guidelines about the conduct of the Members during the meeting

Distinguished Student Volunteers

Sam Butler and Blake Bell presented by Nancy Devine, Director of Volunteers

Stephen J. Budai Memorial Distinguished Volunteer Award

Brenda Watson-Budai presented to this year's recipient Kim Delong

Financial Report

Financial Report presented by Gord Peters.

Questions from the Membership

Melanie Mouldsdale - tournament costs 2018 subsection 6 - other costs on page = break the ice t-shirts are in the Other Provided by Brenda Watson-Budai

Motion to receive the audited financial statement for May 31, 2018 by Nancy Devine
Bill Moore seconded, Carried

Draft report

Questions: none

We receive the draft we do not need to approve/vote on it.

Appointment of Auditor

Motion to appoint Turner Moore LLP as auditor for 2019/20 season by Kim Delong, Debbie Dennis seconded, Carried

Reports

Colleen Ruber presented the General AMHA Report

Highlights:

Santa visits the AMHA

HouseLeague Jamboree Weekend

New To Hockey

Headstart Hockey 2018/19

Break The Ice tournament

Ron Sharpe House league tournament

Director's Reports for this AGM can be found online

To our 300+ volunteers thank you!!!!

There are 97 eligible voters present for the meeting.

Proposed Amendments to the Bylaw of the Association

The Board is suggesting the following changes to the By-laws this year:

All motions moved by the Board Secretary Kim Delong and were seconded by Carrie Reynolds and approved by a majority of the eligible voting members present.

Moved by the Board.

Proposed amendment to By-Law 6.5 – Membership Fees

Current Wording

6.5. Membership Fees

Registration fees shall be established and resolved annually by the Board of Directors. Fees for any remaining term of membership are normally not refundable, but the Board of Directors may, in its sole discretion, grant a request for such a refund in extenuating circumstances.

Proposed Wording

6.5. Membership Fees

Registration fees shall be established and resolved annually by the Board of Directors. Pro-Rated fees after December 1, for any remaining term of membership are normally not refundable, but the Board of Directors may, in its sole discretion, grant a request for such a refund in extenuating circumstances.

Rationale: Refund procedure clarification

Moved by the Board

Proposed amendment to By-Law 7.3 – Notice

Current Wording

7.3. Notice

Annual General Meeting

Notice of the Annual General Meeting to be held within the month of May or June in each year, shall set out the agenda, including particulars of any other business to come before the Meeting. The time and the place of the Meeting, and such notice shall be made public to the membership. Such notice shall be posted in all Association Arenas at least forty (40) days prior to the date of the Meeting.

Additional General Meetings of the Membership

Notice of any Additional General Meeting of Membership shall be given or mailed to all Members at the last known address recorded in the records of the Association. Such notice shall be posted in all Association Arenas within at least fifteen (15) days prior to the date of the Meeting.

Proposed wording

7.3. Notice

Annual General Meeting

Notice of the Annual General Meeting to be held within the month of May or June in each year, shall set out the agenda, including particulars of any other business to come before the Meeting. The time and the place of the Meeting, and such notice shall be made public to the membership. Such notice shall be posted in all Association Arenas on the Association website and at the Ajax Community centre within at least forty (40) days prior to the date of the Meeting.

Additional General Meetings of the Membership

Notice of any Additional General Meeting of Membership shall be emailed given or mailed to all Members at the last known email address recorded in the records of the Association. Such notice shall be posted in all Association Arenas on the Association website and at the Ajax Community Centre within at least fifteen (15) days prior to the date of the Meeting.

Rationale: update communication procedure

Moved by the Board

Proposed amendment to By-Law 7.3 – Notice

Current Wording

7.3 Notice

(d) Changes or Amendments to the By-Laws

Changes or amendments to the By-Laws may be made at the Annual General Meeting or a Special General Meeting of Members called for that purpose by a 2/3rds vote of the Members present and voting.

Proposed wording

7.3 Notice

(d) Changes or Amendments to the By-Laws

Changes or amendments to the By-Laws shall be made at the Annual General Meeting or a Special General Meeting of Members called for that purpose, and must be approved by a 2/3rds vote of the Members present and voting.

Rationale: Housekeeping

Moved by the Board

Proposed amendment to By-Law 7.6 – Adjournments

Current Wording

7.6. Adjournments

Any Meeting of the Members of the Association may be adjourned at any time and from time to time and such business may be transacted at such adjourned Meeting(s) as might have been transacted at the original Meeting(s) from which such adjournment took place. No notice shall be required of any such adjourned Meeting other than to those Members present in person at the adjourned Meeting. Such adjournment may be made notwithstanding that no quorum is present.

Proposed Wording

7.6. Adjournments

Any Meeting of the Members of the Association may be adjourned at any time and from time to time such business may be transacted, at such adjourned Meeting(s), as might have been transacted at the original Meeting(s) from which such adjournment took place. No notice shall be required of any such adjourned Meeting other than to those Members present in person at the adjourned Meeting. Such adjournment may be made notwithstanding that no quorum is present.

Rationale: Housekeeping

Moved by the Board

Proposed amendment to By-Law 9.1 – Nominations

Current Wording

9.1. Nominations:

Nomination Forms for the Board of Directors positions shall be available each year to the membership by contacting the Association Secretary. A Nomination Form must be completed by all nominees and two (2) nominators who are Members of the Association. Such completed form must be delivered to the Secretary in-person, by mail or scanned and e-mailed at least 7 days prior to the Annual General Meeting of the Membership. No election or appointment of a Board Member can be effective without prior written completion of such nomination forms.

Proposed Wording

9.1. Nominations:

Nomination Forms for the Board of Directors positions shall be available each year to the membership by obtaining same from the AMHA website. A Nomination Form must be completed by all nominees and two (2) nominators who are Members of the Association. Such completed form must be delivered to the Secretary in-person, by mail or scanned and e-mailed completed online and submitted at least 7 days prior to the Annual General Meeting of the Membership. No election or appointment of a Board Member can be effective without prior electronic completion of such nomination forms.

Rationale: Update communication procedure

Moved by the Board

Proposed amendment to By-Law 9.3 – Election Procedures

Current wording

9.3 Nominations

(b) The following are deemed to be prerequisite conditions for any member to seek election to the following Board Positions:

President: 1-year experience on the AMHA Board

Vice-President: 1-year experience on the AMHA Board

OMHA Director: 1-year experience on the AMHA Board

Director of OMHA Officials: OMHA Level 3 Certification

Director of Coaching: Minimum of 4 years coaching experience at the Representative Level

Director of Trainers*: HTCP Level III Certification, minimum 3 years hockey experience

Treasurer*: Previous experience and understanding of financial reporting and investing

Registrar: Strong computer skills, knowledge of credit card processing, Reconciliation with Bank Statement,

* Note: This position will be an appointed position to be determined by the AMHA Executive Board of Directors.

Proposed Wording

9.3 Nominations

(b) The following are deemed to be prerequisite conditions for any member to seek election to the following Board Positions:

President: 1-year experience on the AMHA Board

Vice-President: 1-year experience on the AMHA Board

OMHA Director: 1-year experience on the AMHA Board

Director of OMHA Officials: OMHA Level 3 Certification

Director of Coaching: Minimum of 4 years coaching experience at the Representative Level

Director of Trainers*: HTCP Level II or Level III Certification, minimum 3 years hockey experience

Treasurer*: Previous experience and understanding of financial reporting and investing

Registrar: Strong computer skills, knowledge of credit card processing, Reconciliation with Bank Statement,

* Note: This position will be an appointed position to be determined by the AMHA Executive Board of Directors.

Rationale: Additionally flexibility in recruitment

Moved by the Board

Proposed amendment to By-Law 10.6 – Conflict of Interest

Current wording

10.6. Conflict of Interest

(a) Every Director who directly or indirectly has an interest in a proposed or existing contract or transaction or other matter relating to the Association shall make a full and fair declaration of the nature and extent of the interest at a Board Meeting;

Proposed wording

10.6. Conflict of Interest

(a) Every Director who directly or indirectly has an interest in a proposed or existing contract or transaction or other matter relating to the Association shall make a full and fair declaration of the nature and extent of the interest 3 days prior to the next Board Meeting;

Rationale: Time frame imposed

Moved by the Board

Proposed amendment to By-Law 10.8 – Confidentiality

Current wording

10.8. Confidentiality

Every Director and Officer of the Association shall respect the confidentiality of matters brought before the Board for consideration in camera.

Proposed wording

10.8. Confidentiality

Every Director, Employee and Officer of the Association shall respect the confidentiality of matters brought before the Board for consideration in camera.

Rationale: Full compliance from all parties

Moved by the Board

Proposed amendment to By-Law 11.5 – Temporary Director Replacement ...

Current wording

11.5. Temporary Director Replacement Appointments

If a vacancy occurs in any Office, where for any reason a Director is unable or unwilling to act in that capacity, a Board Meeting shall be held for the purpose of selecting a replacement Director.

Proposed wording

11.5. Temporary Director Replacement Appointments

If a vacancy occurs in any Office, where for any reason a Director is unable or unwilling to act in that capacity, a Board Meeting shall be held for the purpose of selecting a temporary replacement Director until the next AGM.

Rationale: Clarification of time period

Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current wording (Vice-President)

11.6(b)vii. To serve the best interest of all players registered with the AMHA House League and OMHA as Chairman of “The Fair Play Committee”;

Proposed Wording

11.6(b)vii. To serve the best interest of all players registered with the AMHA House League and OMHA as Chairman of “The Fair Play Committee”;

Rationale: Housekeeping

Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current wording (Treasurer)

11.6(c)vi. Have the Association records audited annually;

Proposed wording

11.6(c)vi. Have the Association financial records audited annually;

Rationale: Housekeeping

Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current wording (OMHA Director)

11.6(g)iii. Be responsible for obtaining names of suitable candidates for managers, assistant coaches and trainers of the OMHA teams and to appoint suitable persons to these positions under the direction of the Board of Directors.

Proposed wording

11.6(g)iii. Be responsible for obtaining names of suitable candidates for managers, assistant coaches and trainers (in consultation with the Director of Trainers for trainers only) of OMHA teams. and to appoint suitable persons to these positions under the direction of the Board of Directors The OMHA Director shall then present all potential candidates for rostered and non-rostered positions in an email to the Board of Directors for approval;

Rationale: Role clarification; using the experience and knowledge of the Executive

Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current wording (OMHA Director)

11.6(g)v. Be responsible for the scheduling of games and practices during the ice time allotted to him and to obtain approval of these schedules from the Board of Directors;

Proposed wording

11.6(g)v. Be responsible for the scheduling of tryouts, games and practices during the ice time allotted to the Ajax Minor Hockey Association and to obtain approval of these schedules from the Board of Directors;

Rationale: Role Clarification

Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current Wording (Director of OMHA Officials)

11.6(h)i. Oversee the officiating program in Ajax (House League and Rep program);

Proposed Wording

11.6(h)i. Oversee the officiating program and timekeeping within the AMHA (House League, Rostered Select and Representative program);

Rationale: Specific role clarification and housekeeping

Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current Wording (Director of OMHA Officials)

11.6 (h)ii. Oversee the assigning in both programs the assigners will report to this position;

Proposed Wording

11.6(h)ii. Oversee the officiating and timekeeper assigning in AMHA House League, Rostered Select and Representative programs. The assigners will report to this position;

Rationale: Specific role clarification and housekeeping
Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current wording (Director of OMHA Officials)

11.6(h)vi Be a contact for all coaches within the AMHA, with respect to officiating complaints;

Proposed wording

11.6(h)vi Be a contact for all coaches within the AMHA, with respect to officiating concerns and the interpretation of Rules;

Rationale: Role clarification

Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current Wording (Director of OMHA Officials)

11.6(h)xii Be responsible for the allocation of timekeepers for all rep games.

Proposed Wording

11.6(h)xii Be responsible for the allocation of timekeepers for all rep games.

Rationale: Previously incorporated in 11.6(h)i. and ii.

Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current Wording (Director of OMHA Officials)

No clause

Proposed Wording

11.6(h)xii. Be responsible for hiring new timekeepers to the AMHA.

Rationale: Addition to role

Moved by the Board

Proposed amendment to By-Law 11.6 – Responsibilities of Directors

Current Wording (Director of Coaching)

11.6(o)ix. To chair the Coach Selection Committee for the AMHA coaching positions; the Selection Committee will include the OMHA Director, the Director of Officials and two other candidates approved by the Board;

Proposed Wording

11.6(o)ix To chair the Coach Selection Committee for the AMHA coaching positions; the Selection Committee will include the OMHA Director, three candidates approved by the Board, and Director of OMHA Officials or his/her alternate.

Rationale: Coaches Selection Committee composition clarification

Proposed changes to the ByLaws by the Membership

Kim Delong makes the following proposals

Current wording

8.2 Rotation of Directors

(b) In order to implement the provisions of this By-Law, the term of all incumbent Directors of the Association at the date of adoption of the By-Law, shall expire and terminate on the 30th day of June following the date of implementation of this By-Law;

Proposed Amendment to By-Laws:

Delete 8.2(b)

Rationale

Because section 8.1 (c) Term of Office is the same but at end of the Annual General Meeting the terms end. Therefore the Board Meeting in June can include newly elected Board members.

Proposed changes to the ByLaws by the Membership.

Kim Delong proposes the following change:

Current Wording

11.6 Responsibilities of Directors

(i) Minor House League Director.

The Minor House League Director shall:

Be responsible for obtaining suitable candidates for Minor House League Convenors and shall receive direction from the Board of Directors as to the approval of those House League Convenors;

Be responsible for the supervision of the respective House League divisions and work to improve the overall operation of the Minor House League;

Attend from time to time games played in the House League to ensure they are being conducted according to the Association's rules and objectives;

Arrange with the Minor House League Convenors, the schedules of games and practices to best use the ice time allotted to him/her and obtain the approval of these schedules from the Board of Directors;

Submit for the Board of Directors approval of all playoff schedules on or before Jan. 1st of each year;

Have issued all bulletins, directives and other information pertaining to the House League Convenors, Coaches, Managers and players;

Call and co-chair all combined House League Committee meetings;

Call and chair all Minor House League Committee meetings;

Report to and be the representative of the Minor House League on the Board of Directors;

Obtain the approval of the Board of Directors for the appointment of additional committee members who may be required to perform additional duties as described under the committee of Minor House League Convenor;

To serve the best interest of all players registered with the A.M.H.A. House League, as a member of the "Fair Play Committee" chaired by the VicePresident;

(j) Major House League Director

The Major House League Director shall:

i. Be responsible for obtaining suitable candidates for Major House League Convenors and shall receive direction from the Board of Directors as to the approval of those House League Convenors; 27

ii. Be responsible for the supervision of the respective House League divisions and work to improve the overall operation of the Major House League;

iii. Attend from time to time games played in the House League to insure they are being conducted according to the Association's rules and objectives;

iv. Arrange with the Major House League Convenors, the schedules of games and practices to best use the ice time allotted to him/her and obtain the approval of these schedules from the Board of Directors;

v. Submit for the Board of Directors approval of all playoff schedules on or before Jan. 1st of each year;

vi. Have issued all bulletins, directives and other information pertaining to the House League Convenors, Coaches, Managers and players;

vii. Call and co-chair all combined House League Committee meetings;

viii. Call and chair all Major House League Committee meetings;

ix. Report to and be the representative of the Major House League on the Board of Directors;

- x. Obtain the approval of the Board of Directors for the appointment of additional committee members who may be required to perform additional duties as described under the committee of Major House League Convenors;
- xi. To serve the best interest of all players registered with the A.M.H.A. House League, as a member of the “Fair Play Committee” chaired by the VicePresident;

Proposed wording

11.6 Responsibilities of Directors

(i) House League Director

The House League Director shall

- i. Be responsible for obtaining suitable candidates for House League Convenors and shall receive direction from the Board of Directors as to the approval of those House League Convenors;
- ii. Be responsible for the supervision of the respective House League divisions and work to improve the overall operation of the House League program;
- iii. Attend from time to time games played in the House League to ensure they are being conducted according to the Association’s rules and objectives;
- iv. Arrange with the House League Convenors, the schedules of games and practices to best use the ice time allotted to him/her and obtain the approval of these schedules from the Board of Directors;
- v. Submit for the Board of Directors approval of all playoff schedules, on or before January 1st of each year;
- vi. Have issued all bulletins, directives and other information pertaining to the House League Convenors, Coaches, Managers and players;
- vii. Call and chair all House League Committee meetings;
- Vii. Report to and be the representative of the House League program on the Board of Directors;
- ix. Obtain the approval of the Board of Directors for the appointment of additional committee members who may be required to perform additional duties as described under the committee of House League Convenors;
- x. To serve the best interest of all players registered with the A.M.H.A. House League, as a member of the “Fair Play Committee” chaired by the Vice President;

Rationale:

Our House League program has dwindled in size compared to what it was several years ago. The need for a Director to coordinate the House league program remains, but because the

numbers have dwindled there is no longer a requirement for 2 Directors for the House League program.

Proposed changes to the ByLaws by the Membership

Kim DeLong proposes the following:

Current wording

11.1 Elected/Appointed Directors

(a)The Elected/Appointed Directors shall be the President, Vice President, Treasurer, Secretary, Registrar, OMHA Director, Sponsorship Director, Equipment Director, Tournament Director, Major House League Director, Minor House League Director, Director of OMHA Officials, Marketing Director, Director of Volunteers, Director of Coaching and Director of Trainers;

Proposed wording

11.1 Elected/Appointed Directors

(a) The Elected/Appointed Directors shall be the President, Vice President, Treasurer, Secretary, Registrar, OMHA Director, Sponsorship Director, Equipment Director, Tournament Director, House League Director, Director of OMHA Officials, Marketing Director, Director of Volunteers, Director of Coaching and Director of Trainers;

Rationale

Changes only required if ByLaw 11.6.(i) change is approved by the Membership

Two appointed positions

Director of Trainers - Kristy Taylor

Treasurer - Jeremy Storry

Acclaimed positions on the Board

Jason Bradimore Vice President

Pino Agostino Tournament Director

Darryl Noble Director of OMHA Officials

Todd Lawson House League Director

Stacey Shanahan Registrar

Jamie Butler Equipment Director

Appointment of Election Scrutineers

Kim DeLong, Wayne McNaughton, Vicki Fowler, Debbie Dennis

Bill Moore statement on the OMHA Director election

Carrie Reynolds statement on the OMHA Director election

Carrie Reynolds was the successful candidate

Motion to adjourn by Shawn Franklin and seconded by Steve Fowlds

Adjourned 8:33pm

Other New Business

questions from the floor